

# Dance Experience

# Handbook

## 2020 – 2021

Located at 10310-56 street

Fulton Place School

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[www.danceexperience.info](http://www.danceexperience.info)

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From the onset Dance Experience has been dedicated to the idea of establishing a first rate affordable dance school which provides quality dance instruction. Through hard work and numerous volunteer hours, we are able to achieve this goal.

This unique studio's philosophy is that *the student comes first*. We want our students to learn about all aspects of dance: the discipline and dedication, the showmanship, the teamwork, and the etiquette. We want to help our dancers be enthusiastic and positive in class, to be respectful and courteous to their fellow dancers and to always encourage those around them. Most important is that they enjoy themselves, are physically active, and develop positive self-esteem. The studio hopes to provide support and guidance to those students who wish to further their dance education and careers in other schools and organizations.

Our main goal is to continue to service the community at affordable rates, ensuring that all children regardless of financial situation are able to discover their love of dance.

### Dance Experience Important Dates 2020 – 2021

Please mark these dates on your calendars:

September 21, 2020	Classes Commence Online
September 28, 2020	Festival Classes In person, Recreational Classes Online
October 5, 2020	Recreational Classes In person
Monday, October 12, 2020	Thanksgiving - Regular classes
Wednesday, November 11, 2020	Remembrance Day - Regular classes
Monday, November 16, 2020	General Meeting - virtual @ 6:30 p.m.
Dec 19, 2020 – Jan 1, 2021	Christmas Break - NO CLASSES
Saturday, January 2, 2021	Classes Resume
Monday, February 15, 2021	Family Day - Regular classes
TBD	Costume Pick-up
March 29 – Apr 6, 2021	Spring Break - Regular classes
April 9, 2021 (tentative)	Talent Day Rehearsal #1
April 10, 2021 (tentative)	Talent Day Rehearsal #2 and Performance
April 11, 2021 (tentative)	Talent Day Rehearsal #3 and Performance
April 14 - 18, 2021	Gravity Dance Festival (festival classes only)
April 21 - 25, 2021	Standing Ovation Dance Festival (festival classes only)
April 26 - May 2, 2021	Dance Power (festival classes only)
May 14, 2021 (tentative)	Year End Rehearsal #1
May 15, 2021 (tentative)	Year End Rehearsal #2 and Performances
May 16, 2021 (tentative)	Year End Rehearsal #3 and Performances
TBD	Photographs

**The studio runs classes on all school PD days, teachers' convention, days in lieu and non-instructional days**

## Studio & Class General Regulations 2020 – 2021

Please review the following policies with your dancer. Our goal is to create a positive atmosphere for all students, parents and instructors.

1. Masks must be worn by all individuals while inside the building.
2. Prior to entry to the dance studio all dancers must complete the [Health Screening Questionnaire](#).
3. Please remove all outside footwear at the main door and neatly place them on the boot rack or to the side. This is for safety reasons and to keep the floors clean. **No exceptions!**
4. Parents/guardians are not permitted in the building except for a single parent/guardian of dancers 6 years old or younger.
5. If a dancer exhibits COVID-19 symptoms they will not be permitted to return for 10 days from the start of symptoms or until they are no longer exhibiting symptoms (whichever is longer). If the dancer has had close physical contact with a positive COVID-19 case they will not be permitted to return to the studio for 14 days.
6. If a dancer is unable to attend class due to illness or public health requirement to self isolate they will be provided with a pre-recorded lesson of their class (for up to two weeks). If their absence extends past two weeks they will be provided with other online resources or written material to work on at home. Dancers are only expected to use these materials at home if they are physically able.
7. Attendance is extremely important. If a child is unable to dance but can observe, they should attend class. The parents must notify the studio if a dancer is to only observe class. If you know in advance that your child will be absent for a class or rehearsal please notify the studio.
8. Students should arrive no more than 5 minutes prior to class time. Classes will start at the designated time regardless of how many students are absent. All students must wait outside the studio on designated spots until their class is ready to begin. Lateness is disruptive to the class.
9. Students must attend ALL classes and rehearsals wearing proper attire. It is important that the instructor is able to see the body alignment of the student; therefore, baggy, loose fitting clothing and t-shirts are not appropriate. If proper attire is not worn, instructors have the option of asking the student to sit out and observe the class, having the student phone home to be picked up, or ask them to change.
10. Hair must be off the back of the neck and out of the eyes. Long hair should be in a bun, French braid, ponytail, or pigtails. In ballet class, hair must be in a bun.
11. Appropriate shoes **MUST** be worn in class (e.g. ballet slippers must be worn in ballet class).
12. Watches, earrings, necklaces, rings, bracelets, etc., are dangerous and must be removed prior to class. Please leave them at home as we are not responsible for lost items.
13. Spectators are not allowed
14. Students are encouraged to stay in the classroom once class has begun. Please use the restroom prior to class. Young children will be permitted to leave and use the restroom.
15. Chewing gum, food, and beverages are prohibited in the studios. Bring your own water bottle with you to class. Students are not permitted to leave class for water.
16. Cell phones are not to be used by students during class time. If students are found using their cell phone they will be directed to turn it off and store it with their belongings for the remainder of class(es). Repeated issues with cell phones will be discussed with the student's parents.
17. There should be no talking by dancers while a teacher is talking/instructing. Although we know being social is a part of learning to work as a team, talking should not distract dancers from the lesson. All teachers deserve your respect. If a teacher is not given proper respect the dancer(s) will be asked to leave.
18. Discipline will be enforced and unruly children will be required to sit out of class or sent home. Parents will be notified if problems persist.
19. Dancers and parents are expected to show all other dancers, parents, staff and volunteers respect when at the studio, performances or festivals. Anyone heard making rude or negative comments may receive a letter from or have to meet with the Dance Experience Board of Directors. The privilege of attending Dance Experience events may be revoked. The studio is meant to be a positive environment and negative comments can be devastating to a dancer.
20. Students that are required to wait between classes are expected to clean up after themselves. If you bring food to the studio ensure it is **nut free**.
21. Please pick your child up promptly after class to facilitate orderly transition between the classes.
22. Instructors are also not available to remain at the studio at the end of the night to wait for parents. Unless arrangements for late pick-up have been made prior to class, a fine of \$5 for every five minutes (or portion thereof) that the student remains after class may be implemented.
23. Practice is recommended for all levels. Once performance music is selected it will be shared via a Google drive folder.
24. All concerns will be addressed when submitted to the Board of Directors in writing.

## Class Descriptions

### ***Creative Movement:***

Open to children who have turned 3 by September 1, 2020. We clap, sing, and move our feet to the rhythm and the beat. We wiggle and play with props and boogie 'til we (almost) drop. Classes will utilize creative movement to encourage self expression, repetition for memory building and of course FUN.

### ***Combo Classes (Ballet/Tap/Jazz):***

Combo classes are for tiny dancers who have turned 4, 5 or 6 by September 1, 2020. In an atmosphere of encouragement and imagination, your little dancer will be introduced to the basic movements in Ballet, Tap and Jazz. Throughout the year dancers will gain an awareness of their bodies, learn basic steps, simple jumps and travelling steps. Action songs, singing and rhythm will keep these dancers moving and on their toes while developing coordination skills in a fun and upbeat environment. These fun-filled classes will perform either Ballet, Tap or Jazz at the Year End Show (teacher choice). Combo classes are 45 minutes per class once per week. They run on a rotating 3 week schedule:

Week 1: Ballet

Week 2: Tap

Week 3: Jazz

Creative and Combo classes aim to aid in the development of fine and gross motor skills as they balance, skip, leap, coordinate, isolate and move to the music. They also help develop social skills through collaborative and cooperative games.

### ***6-7 year old Dancers - Ballet (Primary Ballet) and Tap/Jazz Combo (Primary Jazz/Tap Combo):***

These classes are for 6 & 7 year olds that either want to only take Ballet or to dance twice a week. This group of dancers will have two class options; one Ballet class, or one Ballet and a combination class of Tap and Jazz (both 45 minutes in length). This group of dancers will perform one dance for each class they are enrolled in at recital.

### ***Ballet:***

Ballet is the foundation of all other dance disciplines and is where strong technique is developed that supports other dance forms; therefore, we require ballet to be a priority in your schedule to enhance your technique in either competitive or recreational dance. Ballet is mandatory if taking Jazz, Lyrical, or Contemporary. The benefits of taking ballet include development of technical strength, body awareness (including posture), self discipline, and musicality. Ballet training provides dancers with the opportunity to develop grace, poise, coordination, fitness and self-confidence. As well as a joy of dance and an appreciation of classical music but most importantly it is challenging and fun! Classes begin with barre work, gradually warming the body for centre work such as adage and allegro. These classes are 45-90 minutes per class once per week.

### ***Jazz:***

Jazz dance emphasizes style, technique, expression and sharp, strong movements. Jazz dance is an energetic, dynamic and rhythm-based style that can be seen everywhere from music videos and movies to hit Broadway Shows. Jazz dancers require the same type of technique, strength and flexibility that are essential to Ballet and therefore Ballet is mandatory for any student taking Jazz. Dancers registering in a Jazz class must be taking the Ballet class at Dance Experience, other studios or schools do not meet this requirement. Jazz classes include an energetic warm-up, stretching, turns, leaps and progressions across the floor, as well as fast-paced, technical and stylized choreography. The goal for students is to increase their musicality, be active and have fun. Jazz dance is sure to inspire and excite students! These classes are 45-90 minutes per class once per week.

### ***Tap:***

Tap dancing is an intricate dance form where students develop rhythm, tap technique and musicality through percussive footwork. Tap challenges a dancer's rhythm, body movement, and performance style. Emphasis is placed on footwork as well as style and presentation of the upper body while moving those fast feet! Ballet and Jazz are recommended for Tap as they benefit tap dancers by strengthening their posture and musicality. Class will consist of tap warm up at the barre, travelling steps across the floor and centre rhythm combos. Students should understand tap technique and making rhythms with and without music. These classes are 45-90 per class once per week.

### ***Lyrical:***

Lyrical dance places emphasis on flowing interpretive movements while incorporating Jazz and Ballet technique. Lyrical develops a dancer's ability to communicate emotion through their movement and the music to which they are dancing. Ballet and Jazz are required in order to participate in a Lyrical class. Dancers registering in a Lyrical class must be taking the Ballet and Jazz classes at Dance Experience, other studios or school do not meet this requirement. Dancers must have at least one year of experience with both Ballet and Jazz. This class is 60 minutes per class once per week and open to dancers 11-17 years.

**Hip Hop:**

This class is an introduction to hip hop for students 8-17 years. Hip Hop is an extremely popular dance style and appeals to many students and audiences. A variety of hip-hop styles/elements are taught to give students the opportunity to “groove” and to develop their own style. While learning the techniques of this high energy dance form students are encouraged to bring in their “attitudes” and personalities to class. Classes will consist of warm up, technique, free styling and high energy combinations. Freestyle movement will be used to help the dancers become confident in front of others and to demonstrate and improve their creative talent. Students will learn fun and challenging choreography to the latest hip hop music (“clean” lyrics only). This class is diverse, energetic, fast-paced, challenging and fun-filled! This class is 60 minutes per class once a week.

**Musical Theatre: not offered in 2020-2021 season**

This class is offered as a large group class to students aged 8-17, dancers are required to take one other style of dance to participate in musical theater. Students will learn pieces from Broadway Musicals, combining singing, dancing and acting to create an entertaining routine. The class aims to provide a positive and encouraging environment where students can “come out of their shell”. A portion of each class will be spent on vocal training. This class is 60 minutes per class once per week.

**Stretch and Strength: not offered in 2020-2021 season**

This class is offered to any dancer 8-17 years who has a desire to improve their abilities and skills. Dancers are athletes and as such their bodies require proper conditioning. The combination of flexibility and strength is imperative to becoming a successful dancer. Flexibility develops long supple muscles and aids in preventing injuries from muscle strain. Increased muscle strength and endurance along with the recognition of proper body alignment will be goals for the year. This class may not be offered yearly.

**Adult Classes:**

These classes give parents a chance to experience the same hard work and FUN their children have every week. It is not only for the dance parent, this is a great class for anyone who has always wished they danced or just wants to get some exercise. The adults learn a routine, participate in Talent Day and Year End shows and even go to festivals. The adult performance is the hit of any show and dancers and spectators alike anticipate what they will do every year. These classes are 60 minutes per class once per week. Adults are eligible to dance in designated adult classes only. The other classes offered are for students 18 years of age and younger.

**Festival Classes:**

Dance Experience offers students over the age of 8 years the opportunity to participate in dance festivals. Students are taught choreography and prepared for these in ballet, tap, jazz, lyrical, musical theatre and hip hop. This is a serious commitment. Students are expected to attend: all events in which they are entered, theatre rehearsal and extra class rehearsals. They must have regular attendance in all classes and must practice at home. *A dancer's eligibility to participate in a festival class is at the discretion of the instructor.* You will be informed at the beginning of each year if a festival class is recommended for your child. You don't have to participate in the festival class – there will also be a recreational class option indicated.

We encourage families to think carefully before committing to a festival class. Please ensure you and your dancer have read the [Dance Experience Festival Information & Etiquette](#) before registering. You and your dancer(s) will be required to acknowledge that you have read and agree to the festival information by completing the [Dance Experience Festival Class ~ Agreement](#). Although we think it is a great opportunity for the dancers, it may not work for your family's lifestyle and other commitments. If you question your ability to make the commitment we do not recommend registering in these classes. It is not fair to the dancer should they be withdrawn from the class part way through the year.

There is a great deal of work from instructors and dancers that goes into each routine and therefore dancers must commit to all classes (even non-festival classes). Dancers registered in festival classes will be permitted to miss a maximum of 4 classes throughout the year. If you make this commitment, you commit to all events in which the group is entered. All classes will be participating in two festivals between March and May (additional events will only be entered with parental consent) along with our Talent Day and Year End Shows.

Class instructors will select a costume and set hair and make-up requirements. These are not recommendations and must be followed; failure to do so will result in your child not being permitted to perform (this does not justify a refund of festival fees).

When you register for a festival class you are responsible for all festival fees. You will be given the dates of the festivals your dancer will be participating in before they are registered. If you know they will be unable to attend, you must inform the studio and this dancer will not be registered. If the studio is not informed then you are responsible for festival fees even if your dancer does not participate. If your dancer does not fulfill the requirements for attendance and is withdrawn from the class you are still responsible for any festival fees.

Entry fees for festivals are charged by the organizers of each event. The studio charges an \$85.00 festival fee to cover these costs. Solos/Duets/Trios pay separate festival fees ~\$75.00/event. See Fees section for information related to cancelled 2019-2020 events.

## 2020 – 2021 Fees

### Registration Process

Class registration will be completely online this season and will only be accepted through Studio Director. We will only be asking parents/guardians to come to the studio to drop off tuition payment, monthly installment plans, and volunteer commitment deposits. The week of October 5 - October 10 volunteers will be stationed outside the studio accepting payment for classes. All payments must be received in a sealed envelope with a [Payment Submission Form](#). Debit payments during this week can be made by appointment only.

A student will not be considered registered until the following has been completed through Studio Director:

- Update family information - including emergency contact
- Check dancers gender and birthdate
- Update dancers health information - including health conditions and medication
- [COVID-19 Waiver](#)
- [Dance Experience Festival Class ~ Agreement](#) (festival classes only)

Payments required to complete registration:

- Registration fee
- Class fee - either full season fees, or October installment and the [Monthly Installment Plan](#)
- Festival Fees (new festival dancers only)
- Volunteer commitment deposit

**Registration Fee (non-refundable)**      \$40.00 per dancer

### 2020 – 2021 Class Fees

These fees cover 32 classes per year including regular instructional time and teachers times at rehearsals and shows from September to May. Yearly fees are charged for each class and are not prorated for late enrollment, missed classes, or classes dropped after the November 1, 2020 withdrawal date. Although we provide families the convenience to pay using monthly installments, upon registration families accept that this is a season commitment and they are responsible for class fees for the entire season. Should the studio be required to terminate in person classes we will switch all classes to on-line delivery. In this situation families are still responsible for all fees.

Class Length	Yearly Fees	Monthly Installment (yearly fees divided over 8 months)
30 minutes	\$196.00	\$24.50
45 minutes	\$228.00	\$28.50
60 minutes	\$260.00	\$32.50
60 minute festival class	\$280.00	\$35.00
75 minute festival class	\$312.00	\$39.25
90 minute festival class	\$344.00	\$43.25

\*Note: Junior I Ballet will be charged as one 90 minute class. It will appear as Junior I Ballet Technique \$35.00/month, Junior I Ballet \$8.25/month.

### Festival Fees

New Festival Dancers - Group Festival Fees must be paid in advance at the time of registration. A festival fee of \$85.00 per festival class will be added to your registration. This will cover the 2 festival events the class is participating in. Should the festival organizers choose to increase the entry fees this year you will be responsible for the additional cost.

Returning Festival Dancers - Group Festival Fees will not be added to Studio Director accounts until November 1, 2020. The studio received credits (or partial credits) from all 2019-2020 events, these credits will be applied to Studio Director accounts on November 1, 2020. Families will not be eligible for festival credit refunds unless we are able to apply the credits to another dancer. Should the festival organizers choose to increase the entry fees this year you will be responsible for the additional cost.

### **Costume Deposit**

To ensure adherence to scheduled costume pick-up times a mandatory costume deposit of **\$30.00 per class** will be charged for each performance class, due December 1, 2020. This does not include: Ballet Technique, Pre-Pointe, Pointe. This deposit will be deducted from your costume fees upon attending the scheduled costume pick-up.

### **Volunteer Deposit**

To ensure all families are involved with our non-profit studio at a common minimum level we will be collecting a volunteer commitment cheque. A deposit of \$100.00 if your family dances 2 hours a week or less, and \$200.00 if your family dances over 2 hours a week will be collected at the time of registration. This deposit can be a cheque post-dated to June 15, 2021 or authorization for a credit card that has an expiration date of July 2021 or later.

***Under the current circumstances we can not say what the volunteer commitment will be but it will not exceed that from previous seasons as listed below.***

The **minimum** volunteer commitment will be based on the number of hours your family dances each week:

- **2 hours a week or less - required to volunteer for a minimum of two hours in the season.**
- **Over 2 hours a week - required to volunteer a minimum of four hours in the season.**

When your family has completed the required volunteer hours your cheque or credit card authorization will be destroyed. Should your family opt not to volunteer, your cheque will be cashed at the end of the season. Activities that DO NOT count towards volunteer hours include casinos, office volunteers, COVID-19 safety coordinators, class parents and any training time required to fulfil volunteer roles.

### **Family Discount**

Any single family (single child or siblings or adults) that dances a combined total of 6 hours a week or more will receive a 10% savings off their total class fees (registration fees, festival fees, extra number fees and summer camp are excluded).

### **Payment Options**

Payment of all fees must be arranged during the registration process. The preferred methods of payment are:

- Cheque
- Credit Card - a service fee of 3% will be added to all credit card payments
- Electronic bank transfers - the security question password must be your eldest dancers full name (capitalized) without any spaces (JaneDoe)

Cash and Debit payments can be made by appointment only

There are two schedules families may follow for payment of their dance fees:

- 1) Full payment at registration - families will pay all their fees in one payment. This includes: registration fees, class fees, and festival fees (if applicable).
- 2) Monthly installments (yearly fees divided over 8 months) - class fees may be paid using monthly installments, a [Monthly Installment Plan](#) form must be completed. These can be paid using the following:
  - Post-dated cheques (dated the first of the month November - May)
  - Pre-authorized monthly credit card payments - a service fee of 3% will be added to all credit card payments
  - Electronic bank transfers - the security question password must be your eldest dancers full name (capitalized) without any spaces (JaneDoe)

*If you pay monthly by electronic bank transfer, debit or cash you will be required to leave credit card information. If payment is not received by e-transfer, debit or cash by the 30th of each month, your credit card will automatically be charged.*

Installment #1 – due October 10. Registration fees, festival fees (new festival dancers), and the first month tuition installment. If payment is not received by this date, your dancer(s) will be removed from their classes.  
Installments #2-8 – due the first of the month November - May.

Festival fees (returning dancers) will be charged November 1, 2020.  
Costume deposit(s) will be charged December 1, 2020.

All cheques should be made payable to **Dance Experience**. Upon receiving an N.S.F. cheque from a member, they will no longer have cheque privileges.

### **Financial Assistance**

There are two programs available for families that require financial assistance. Please visit their webpages for information on how to apply.

[www.kidsportcanada.ca](http://www.kidsportcanada.ca)

[www.jumpstart.canadiantire.ca](http://www.jumpstart.canadiantire.ca)

If you require further assistance or do not qualify please notify the studio.

If your family would like to sponsor a Dance Experience dancer that does not have the means to cover the cost of classes please notify the studio.

### **Refund/Withdrawal policies**

Class fees are **non-refundable after November 1, 2020**. Refunds will only be issued upon completion of the class withdrawal form link below.

<https://goo.gl/forms/vJctcC5W5sLOUjvY2>

Class fees will be refunded on a prorated basis from the date notification is received. Absenteeism does not justify a refund. After November 1, 2020, class fees may be refunded on a prorated basis if a child is unable to continue due to injury or serious illness.

Should the studio be required to terminate in person classes we will switch all classes to on-line delivery. In this situation families are still responsible for all fees.

## **Class Attire Requirements**

Proper attire allows instructors to see the dancers' bodies clearly so corrections to alignment and placement may be made and injuries avoided, it also allows instructors to assess technique and it helps the dancers focus in class. Dancers should all have a designated dance bag in which they carry dancewear, shoes, hair supplies, water bottle and other dance materials. Please write your dancer's name on all of their belongings. Underwear should not be worn under tights and bra straps should not be visible. Hair must be in a proper bun for Ballet and pulled back off the face for all other styles. The studio will be selling transition tights and a small selection of new shoes by appointment only.

### **Dance Experience Class Attire Requirements 2020**

<b>Class</b>	<b>Shoes</b>		<b>Attire</b>	
3 year old creative	Pink leather ballet slipper		Bodysuit of your choice	Balera or Capezio ballet pink transition tights
4 year old Combo	Pink leather ballet slipper	Black Tap Shoe (Tyette or Mary Jane); Please replace ribbon with 1/4" elastic	Bodysuit of your choice	Balera or Capezio ballet pink transition tights
4-5 year old Combo	Pink leather ballet slipper	Black Tap Shoe (Tyette or Mary Jane); Please replace ribbon with 1/4" elastic	Bodysuit of your choice	Balera or Capezio ballet pink transition tights
5 year old Combo	Pink leather ballet slipper	Black Tap Shoe (Tyette or Mary Jane); Please replace ribbon with 1/4" elastic	Bodysuit of your choice	Balera or Capezio ballet pink transition tights
5-6 year old combo	Pink leather ballet slipper	Black Mary Jane Tap Shoes	Bodysuit of your choice	Balera or Capezio ballet pink transition tights
6 year old combo	Pink leather ballet slipper	Black Mary Jane Tap Shoes	Bodysuit of your choice	Balera or Capezio ballet pink transition tights
Primary I & II Ballet	Pink full sole leather ballet slipper		Navy Blue Body Suit	Balera or Capezio ballet pink transition tights
Ballet I	Pink full sole leather ballet slipper		Navy Blue Body Suit	Balera or Capezio ballet pink transition tights
Ballet II	Pink full sole leather ballet slipper		Navy Blue Body Suit	Balera or Capezio ballet pink transition tights
Ballet III	Pink full sole leather ballet slipper		Navy Blue Body Suit	Balera or Capezio ballet pink transition tights

Ballet IV	Pink split sole canvas ballet slipper		Navy Blue Body Suit	Balera or Capezio ballet pink transition tights
Beginner I Ballet	Pink split sole leather ballet slipper		Navy Blue Body Suit	Balera or Capezio ballet pink transition tights
Beginner II Ballet	Pink split sole leather ballet slipper		Navy Blue Body Suit	Balera or Capezio ballet pink transition tights
Junior I Ballet	Pink split sole stretch canvas ballet slipper (Angelo Luzio, So Danca or Capezio) - two pairs; one for class and one for performances		Navy Blue Body Suit	Balera or Capezio ballet pink transition tights
Junior II Ballet	Pink split sole stretch canvas ballet slipper (Angelo Luzio, So Danca or Capezio) - two pairs; one for class and one for performances		Navy Blue Body Suit	Balera or Capezio ballet pink transition tights
Intermediate I Ballet	Pink split sole stretch canvas ballet slipper (Angelo Luzio, So Danca or Capezio) - two pairs; one for class and one for performances		Navy Blue Body Suit	Balera or Capezio ballet pink transition tights
Intermediate II Ballet	Pink split sole stretch canvas ballet slipper (Angelo Luzio, So Danca or Capezio) - two pairs; one for class and one for performances		Navy Blue Body Suit	Balera or Capezio ballet pink transition tights
Pointe	Lydia will plan a day for the class to purchase shoes together. She would like to be there when they are fitted.		Navy Blue Body suit	Balera or Capezio ballet pink transition tights
Primary Jazz/Tap Combo I & II	Beige split sole Jazz shoe (no laces)	Beige Tap Shoe with strap (Bloch Tap-on, Mary Jane or Capezio Mary Jane)	Navy Blue Body Suit & short shorts	Balera or Capezio light suntan transition tights
Jazz I	Beige split sole Jazz shoe (no laces)		Navy Blue Body Suit & short shorts	Balera or Capezio light suntan transition tights
Jazz III	Beige split sole Jazz shoe (no laces)		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Jazz IV	Beige split sole Jazz shoe (no laces)		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Beginner I Jazz	Beige split sole Jazz shoe (no laces)		Form fitting exercise top & short shorts or leggings	Balera or Capezio light suntan transition tights
Beginner II Jazz	Beige split sole Jazz shoe (when new shoes are required please purchase Bloch Pulse S0470L)		Form fitting exercise top & short shorts or leggings	Balera or Capezio light suntan transition tights
Junior I Jazz	Beige split sole Jazz shoe (when new shoes are required please purchase Bloch Pulse S0470L)		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Junior II Jazz	Beige split sole Jazz shoe (when new shoes are required please purchase Bloch Pulse S0470L)		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Intermediate I Jazz	Beige split sole Jazz shoe (when new shoes are required please purchase Bloch Pulse S0470L)		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Intermediate II Jazz	Beige split sole Jazz shoe (when new shoes are required please purchase Bloch Pulse S0470L)		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops



Tap I	Beige Tap Shoe with strap		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Tap II	Beige Tap Shoe with strap		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Beginner I Tap	Beige Tap Shoe with strap		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Beginner II Tap	Beige Tap Shoe with strap		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Junior I Tap	Black Lace Up Tap Shoe (no split soles)*		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Junior II Tap	Black Lace Up Tap Shoe (no split soles)*		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Intermediate I Tap	Black Lace Up Tap Shoe (no split soles)*		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Open Tap	Black Lace Up Tap Shoe (no split soles)*		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Adult Tap	Black Lace Up Tap Shoe (no split soles)		Exercise clothes	
Beginner Lyrical	Beige split sole Jazz shoe (no laces)		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Junior I Lyrical	Beige split sole Jazz shoe (when new shoes are required please purchase Bloch Pulse S0470L)		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Junior II Lyrical	Beige split sole Jazz shoe (when new shoes are required please purchase Bloch Pulse S0470L)		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Intermediate I Contemporary	Beige split sole Jazz shoe (when new shoes are required please purchase Bloch Pulse S0470L)		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Intermediate II Contemporary	Beige split sole Jazz shoe (when new shoes are required please purchase Bloch Pulse S0470L)		Form fitting exercise top & short shorts or leggings	No loose fitting pants or tops
Hip Hop I - V	Black indoor runners with white sole and laces		Exercise clothes	
Beginner I Hip Hop	Black indoor runners with white soles and laces		Exercise clothes	
Beginner II Hip Hop	Black indoor runners with white soles and laces		Exercise clothes	
Junior I Hip Hop	Black indoor runners with white soles and laces		Exercise clothes	
Junior II Hip Hop	Black indoor runners with white soles and laces		Exercise clothes	
Junior III Hip Hop	Black indoor runners with white soles and laces		Exercise clothes	
Intermediate Boys Hip Hop	Black indoor runners with white sole and laces		Exercise clothes	
Intermediate I Hip Hop	Black indoor runners with white sole and laces		Exercise clothes	
Intermediate II Hip Hop	Black indoor runners with white soles and laces		Exercise clothes	

Open Hip Hop	Black indoor runners with white soles and laces		Exercise clothes	
Adult Hip Hop	Black indoor runners with white soles and laces		Exercise clothes	
Boys - Ballet (combo and recreational)		Black leather slippers	White T-shirt & Black shorts	Black socks
Boys - Ballet (festival)		Black split sole canvas ballet slippers (Angelo Luzio, So Danca or Capezio)	White fitted t-shirt (so danca), Black tights (capezio)	White socks
Boys - Jazz (all classes)		Black split sole jazz shoes	White T-shirt & Black shorts	Black socks
Boys - Tap		Black leather lace-up shoes	White T-shirt & Black shorts	Black socks
Dance Wear Suppliers	Address	Phone Number		
On Stage	7620 Gateway Blvd NW, Edmonton (inside United Cycle)	780-432-7998		
And All That Jazz	10808 Strathcona Drive, Sherwood Park	780-416-2017		
All 4 Dance	16332-111 Ave, Edmonton	780-489-4269		

***\*recommended (but not required) shoes are Jason Samuel Smith or So Danca Pro.***

## Scheduling Policy

Following class registration, Dance Experience will determine which classes will run. Dance Experience is committed to offering all classes however a minimum enrollment of 6 students is required. The 2020-2021 schedule is subject to change until October 30, 2020. During the year, if class times need to be changed or classes cancelled due to inclement weather or for other reasons, we will reschedule classes. Recorded materials may be provided if it is not possible to reschedule the class.

### **Substitutions**

Dance Experience reserves the right to provide a substitute teacher if your child's teacher is unable to teach. If the studio cannot arrange a substitute, any missed classes will be rescheduled or the class will be provided with recorded materials for the duration of the absence or until a substitute instructor can be found. If the substitute instructor is not already interacting with the cohort of dancers they will maintain 2 meters of physical distancing at all times and no hands on corrections will be given.

### **Class Placement**

All class placements will be done by instructors in the best interest of the student. These placements are determined by age, technique and ability, previous training, interaction, and social levels. It is best for your child to be placed among other dancers of the same ability for the class to provide the most benefit.

### **Attendance and punctuality**

Regular attendance is essential for the individual student's success and that of his/her classmates. Enrolment in dance requires a commitment to your class. During each class, the group will be progressing forwards and missing a class may cause your dancer to be behind the rest of the group. The re-teaching of material from the previous week delays the development of the class and the progress of the routine. Every dancer deserves the opportunity to reach their full potential. If a dancer is unable to attend class due to illness or public health requirement to self isolate they will be provided with a pre-recorded lesson of their class (for up to two weeks). If their absence extends past two weeks they will be provided with other online resources or written material to work on at home. Dancers are only expected to use these materials at home if they are physically able.

Students are expected to arrive at the studio dressed in their proper dance attire no more than five (5) minutes before their class time. If a student is going to be absent from class please notify the studio or instructor. Students with injuries are requested to attend and watch class. If you anticipate difficulty attending a scheduled performance, please notify your Instructor ahead of time so alternative plans may be made.

## Studio Correspondence

Dance Experience uses Studio Director, a software package designed to track registrations, fees and payments. Families can access Studio Director through

[app.thestudiodirector.com/danceexperience/portal.sd](http://app.thestudiodirector.com/danceexperience/portal.sd)

The family's primary email address is the user name. The initial password is Experience1. Please ensure you update information in the user profile as this is the sole method of collecting demographic information (e.g. name, contact information, birth dates, medical conditions, etc.).

### **E-mail**

The Dance Experience email address is: [contactus@danceexperience.info](mailto:contactus@danceexperience.info)

We will be sending all information out via email.

Please make sure you check your email regularly. If you have not received an email by October 8, please inform the studio immediately.

*It is your responsibility to ensure you have received all the information provided. We will be providing information to you over the course of the dance year through email.*

Families may also contact board members directly using the e-mail addresses below.

Board Chair: [chair.danceexperience@gmail.com](mailto:chair.danceexperience@gmail.com)

Board Vice-Chair: [vicechair.danceexperience@gmail.com](mailto:vicechair.danceexperience@gmail.com)

Board Treasurer: [treasurer.danceexperience@gmail.com](mailto:treasurer.danceexperience@gmail.com)

Board Secretary: [secretary.danceexperience@gmail.com](mailto:secretary.danceexperience@gmail.com)

Costume Coordinator: [costume.danceexperience@gmail.com](mailto:costume.danceexperience@gmail.com)

Volunteer Coordinator: [volunteer.danceexperience@gmail.com](mailto:volunteer.danceexperience@gmail.com)

Director: [director.danceexperience@gmail.com](mailto:director.danceexperience@gmail.com)

### **Telephone**

The Dance Experience phone number is 780-450-0812.

Dance Experience has an answering machine that records messages as our phone is not regularly manned. The best method to contact the studio is through email.

### **Website**

Please visit Dance Experiences website at [www.danceexperience.info](http://www.danceexperience.info). The website is an excellent resource as it contains important information on a variety of topics including show information, and schedules.

### **Teacher Correspondence**

Teachers are unable to use class time each week to speak with parents. Should you need to contact an instructor please email the studio.

### **Social Media**

Dance Experience's Board of Directors has determined that instructors and students/parents should **not** be communicating through the use of social media sites (e.g. Facebook, Instagram, personal email). All information should be directed through the studio. Although the use of these sites has become common practice we want to ensure that all Dance Experience members and instructors are protected and that personal lives remain personal. The instructor's primary role is to teach your children and become a role model, not a friend. We hope all families will understand and respect the studio's position.

## Volunteer Contributions

Dance Experience is a non-profit dance studio and relies on volunteers to ensure a successful season. Parent and student involvement is essential and we value and appreciate your contributions. Although our hope is to have a full season, which includes shows and competitions, we recognize the health situation remains unpredictable and this is not guaranteed. We will still be collecting the volunteer deposit with registration but do not yet know how volunteer commitments will be structured. A volunteer deposit of \$100.00 if your family dances 2 hours a week or less, and \$200.00 if your family dances over 2 hours a week is required at the time of registration. This deposit can be a cheque post-dated to June 15, 2021 or authorization for a credit card that has an expiration date of July 2021 or later.

***Under the current circumstances we can not say what the volunteer commitment will be but it will not exceed that from previous seasons as listed below.***

The **minimum** volunteer commitment will be based on the number of hours your family dances each week:

- **2 hours a week or less - required to volunteer for a minimum of two hours in the season.**
- **Over 2 hours a week - required to volunteer a minimum of four hours in the season.**

When your family has completed the required volunteer hours your cheque or credit card authorization will be destroyed. Should your family opt not to volunteer, your cheque will be cashed at the end of the season. Activities that DO NOT count towards volunteer hours include casinos, office volunteers, class parents and any training time required to fulfil volunteer roles. Requests for assistance will be sent through email. We are using SignUp.com to organize volunteers for our events throughout the year.

The studio relies on a large number of volunteers to run smoothly every year. Approximately every second season, additional volunteer time is needed for the casino. A large portion of funds are raised through a casino held every 18-24 months and these proceeds are crucial to keeping Dance Experience running as a non-profit offering low dance fees. Volunteer hours for the casino will not count toward the volunteer commitment deposit.

## **Additional Information**

### ***Class Parents***

A Class Parent is required for each Creative Movement, Combo Class, Primary Ballet, and Primary Tap/Jazz Combo Class. The Class Parent is responsible for gathering, monitoring, and escorting dancers to and from the staging area and theatre/stage during Talent Day and Year End Show. As Class Parents have several dancers for which to care during Talent Day and Year End Show, parents are not permitted to bring other children with them (e.g. younger siblings) when completing this task.

### ***Parent Viewing***

Parent viewing week will not be offered this season due to COVID-19 restrictions and policies.

### ***Talent Day - dependant on health guidelines***

All students will participate in Talent Day which is held in April at McNally High School. Talent Day rehearsal takes place Friday evening and in the morning on both Saturday and Sunday. Performances commence at approximately 12 noon on Saturday and Sunday and run until 9 p.m.

Adjudicators from outside dance companies or individuals from the dance community watch the children perform their numbers and evaluate their performance.

### ***Year End Show - dependant on health guidelines***

All students will participate in the year-end performances in May. There will be rehearsals and performances throughout the weekend Friday night - Sunday night. Tickets to the Year End shows are limited so if you have many people who wish to attend your child's performance we encourage them to come to Talent Day to ensure they get to see a performance.

### ***Class Photos***

Class pictures will be taken in May 2021. Dates and times will be confirmed in early Spring. Photos will be taken at the Dance Experience studio. Orders and payment will go through the photographer. Each dancer will also have the opportunity to have his/her photo taken individually in costume. You are not required to purchase photos but we do ask that all dancers participate in the group photo.

## **Costumes**

If health guidelines allow, all students will have the opportunity to perform in talent day and year end show. Each student will require one costume for every class they are taking. Costume prices range from \$50.00 to \$120.00. If you are enrolled in a non-festival class, participation in performances is not compulsory; however, you must advise the office by October 30, 2020 if you do not wish to participate or you will be responsible for the cost of the costume. Dancers will be responsible for the full cost of all costumes ordered on their behalf. The costume is yours to keep and should not be returned to the studio. This season parents will be responsible for measuring their dancer at home, the measurements will be submitted to the studio using the [Costumes Measurements](#) google form. A non-refundable costume deposit of \$30.00 per class (including solo, duet, and extra groups) per dancer is due December 1, 2020. Payment for the balance of the costumes is due when costumes are picked up during the designated costume pick-up times.

## Festivals

Select classes will have the opportunity to participate in local dance festivals during the season. A dance festival differs from a competition in that typically 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place are not assigned. Each routine will receive a Gold, Silver or Bronze medal for their performance. Additional awards such as most promising, most outstanding, choreography are often also handed out. The festivals will take place at theatres throughout the city and neighbouring communities. While each group is performing an adjudicator writes comments and corrections regarding their routine and assigns a mark. At the end of each grouping the dancers return to the stage and the adjudicator will address the groups with comments and hand out medals and awards.

Festivals typically run Wednesday-Sunday with performances from 8:00am to 9:00pm. Festival schedules are not usually available until March. Dancers may be participating in an event during school hours. Each number requires 2 to 2.5 hours which includes the requirement to arrive one and a half hours in advance and stay for adjudication of the entire group.

It is a great experience for the dancers as the more a dancer performs the more comfortable they become on stage and the better their performance skills become. The emphasis is placed on commitment, teamwork and a love of dance. The adjudicator's written comments will be discussed with each group when they return to class. This gives the dancers another perspective on their routine with things they do well and things they can work on. The dancers should pay particular attention to the comments made by the adjudicator on stage. They often address each grouping as a whole with tips and techniques on ways to improve.

## Extra Numbers

### ***Solos, Duets & Extra Numbers***

In order to perform an extra number a student (aged 8 to 18 years) must be taking a class in the discipline in which the extra number is choreographed. It is at the discretion of the instructor and studio whether or not a student will be permitted to learn an extra number and whether it will be entered into competition or festival. This will be dependent on things such as a student's commitment to their classes, work ethic, and improvement in technical ability.

If an instructor does not feel a student has put in the appropriate rehearsal time or has had poor attendance in class the studio has the right to withdraw the student from any show and/or festival/competition.

Adult students (aged 19 years and older) wishing to perform an extra number may do so at the discretion of the instructor for that discipline and are not required to take an additional class in the same discipline. Adult students must be registered in at least one class offered by Dance Experience.

Note: We can not guarantee that all extra numbers will perform during Talent Day and the Year End shows. When we begin show scheduling we will assess the number of routines we can accommodate in the events. The routines permitted to perform will be randomly selected.

If you are interested in doing an extra number please complete the form below. This allows us to track all the extra numbers, ensure we can accommodate the requests and coordinate with instructors. Once this form has been completed the studio will discuss the request with faculty members. Our hope would be that all dancers that want to work on an extra number would have the opportunity however this is dependent on the number of requests received.

<https://forms.gle/YLXZyWmnJDaG5jth7>

### Choreography Fees:

Solos - \$250.00

Duets - \$150.00/dancer

Trios - \$125.00/dancer

Quartet - \$100.00/dancer

Small Group - \$450.00 flat rate divided between all dancers

These fees will be added to your families studio director account and are due at registration or prior to the first rehearsal. These fees are then paid out to the instructor by the studio. Choreography fees are for five hours of rehearsal time with your instructor and instructors' attendance at festivals. Instructors unable to attend a festival are required to find another instructor to attend in their absence.

Studio Fees:

- Solos - \$25.00
- Duets - \$15.00/dancer
- Trios - \$12.00/dancer
- Quartet - \$10.00/dancer
- Small Group - \$8.00/dancer

These fees will cover the use of the studio with the instructor, administrative time and entitles the routine to a minimum of 4 additional hours of studio time on their own.

Rehearsal Fees: \$140.00

These fees apply to 2019-2020 routines that dancers would like to perform during the 2020-2021 season. These routines will not be charged studio fees. Instructor festival time this season was covered by the choreography fees in 2019-2020.

Festival Fees:

- Solo Deposit - \$100.00
- Duet Deposit - \$85.00 per dancer

These fees will be added to your studio director account when you register for an extra number. These fees are non-refundable after November 1, 2020. The remaining balance of festival fees for extra numbers will be added to your families Studio Director account once all event registrations have been accepted. These fees will vary between events and are the responsibility of the dancer. Solo ~ \$50-\$75/event, Duet and larger ~ \$35-45/event.

Routines from the 2019-2020 season will have a festival fee credit applied to their Studio Director account on November 1, 2020 that can be applied to the 2020-2021 festival fees.

Costumes:

Costumes for extra numbers should be coordinated between the dancers and their instructor. The cost of the costume is the responsibility of the dancer. Should you require the studio order a costume you will be charged a costume deposit of \$30.00/costume when the costume is ordered, the remaining fees will be due at costume pick-up in March. All costume orders must be submitted to the studio by December 1, 2020.